The regular meeting of the Board of Trustees of Hot Springs County School District No. 1 was called to order at 6:30 p.m. in the Board Room by Chairman Pro-tem Superintendent Dustin Hunt.

BOARD MEMBERS PRESENT: Nichole Weyer, Jennifer Axtell, Clay Van Antwerp, Dan Pebbles, Joe Martinez, Dr. Travis Bomengen, Sherman Skelton and Shianne Yarrington (Student Trustees) and (ex-officio) Superintendent Dustin Hunt

BOARD MEMBERS ABSENT: none

OTHERS PRESENT: Administrators Breez Daniels, Laurie Graves, Catie Deromedi, Chauncy Johnson, and Jim Lash; Kelly Andreen, and approximately 30 visitors.

PLEDGE OF ALLEGIANCE
Superintendent Hunt called the meeting to order and led the pledge of allegiance.

APPROVAL OF AGENDA
Moved by Bomengen, seconded by Pebbles to approve the December 19, 2017 board agenda as presented.
Ayes 7
Nays 0
Student Trustee Aye
Motion Carried

BOARD MEMBER APPOINTMENT
Moved by Bomengen, seconded by Weyer to appoint Mr. Sherman Skelton to the HSCSD#1 Board of Trustees.
Ayes 7
Nays 0
Student Trustee Aye
Motion Carried

Oath of Office
Mr. Sherman Skelton took the oath of office as a newly appointed board member. His term will expire November 2018. Congratulations!

ELECTION OF OFFICERS
Each member took an opportunity to share if they were interested in holding an office. Trustees Bomengen, Pebbles, and Skelton were not interested in holding office for this year due to scheduling conflicts with their work and newness to the board. Trustees Van Antwerp, Weyer, and Martinez were interested in the chairman position. Trustee Axtell would be happy to continue to serve as vice-chairman. Trustee Martinez will serve in any capacity.

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Chairman
Supt. Hunt opened the floor for nominations for Chairman of the Board. 
Axtell nominates Trustee Weyer for Chairman 
Pebbles nominates Trustee Van Antwerp for Chairman 
Martinez moved for nominations to cease.

Voice vote was taken: 
2 votes in favor of Weyer 
5 votes in favor of Van Antwerp 
Trustee Van Antwerp was declared Chairman of the Board.

Vice-Chairman
Chairman Van Antwerp opened nominations for Vice-Chairman of the Board. 
Van Antwerp nominated Trustee Martinez 
Weyer nominated Trustee Axtell 
Pebbles moved for nominations to cease.

Voice vote was taken: 
4 votes in favor of Axtell 
3 votes in favor of Martinez 
Trustee Axtell was declared Vice-Chairman of the Board.

Clerk
Chairman Van Antwerp opened nominations for Clerk of the Board 
Pebbles nominated Trustee Martinez 
Bomengen moved nominations cease.

Voice vote was taken: 
7 votes in favor of Martinez. 
Trustee Martinez was declared Clerk of the Board.

Treasurer
Chairman Van Antwerp opened nominations for Treasurer of the Board. 
Pebbles nominated Trustee Weyer 
Martinez moved for nominations cease

Voice vote was taken: 
7 votes in favor of Weyer. 
Trustee Weyer was declared Treasurer of the Board.

CONFLICT OF INTEREST
- Supt. Dustin Hunt reported his wife is a teacher at RWE.
- Dan Pebbles reported he had no conflicts.
- Joe Martinez reported his wife is a teacher at TMS.
● Jennifer Axtell reported she had a conflict due to being reimbursed for mileage for driving her children to school.
● Clay Van Antwerp reported he had no conflicts.
● Nichole Weyer reported she had no conflicts.
● Dr. Travis Bomengen reported he has a conflict due to his working relationship with Gottsche Rehabilitation & Wellness Center.
● Sherman Skelton reported he had no conflicts.

**BOND FOR TREASURER**
Moved by Pebbles, seconded by Axtell that a bond in the amount of $50,000.00 be purchased for the Board Treasurer.

Ayes 7
Nays 0
Motion Carried

**MEETING DATES/TIMES**
Moved by Martinez, seconded by Pebbles, that the regular meetings of the Board of Trustees of Hot Springs County School District No. 1 for 2018 be held at 6:30 p.m. on the third Tuesday of each month in the Board Room located at 415 Springview Street, Thermopolis, Wyoming.

Ayes  7  
Nays 0  
Motion Carried

**COMMITTEE APPOINTMENTS**
The following board members were appointed to serve on the following committees for 2018:

**McCurdy Scholarship Committee**
- Dr. Travis Bomengen, Ms. Margaret Stansill as community member

**Northwest Wyoming BOCES (this member serves their entire term)**
- Nichole Weyer

**Rec. Board**
- Sherman Skelton, Clay Van Antwerp

**Building Committee**
- Nichole Weyer, Dan Pebbles

**Legislative Liaison**
- Nichole Weyer, Joe Martinez

**CWC BOCHES**
- Joe Martinez

**Hot Springs Early Childhood BOCES**
- Jennifer Axtell

**Curriculum Coordinating Council (CCC) Member**
- Sherman Skelton, Jennifer Axtell
DELEGATIONS AND INDIVIDUALS
Visitors/Public Comment
none

Monthly Celebrations
Board members recognized Ms. Mary McGillivray and the high school drama team for the awards they earned during the State Drama competition in November including 1st place in the Proscenium category

6:56 pm Dr. Travis Bomengen left the meeting

Student Trustee
Ms. Shianne Yarrington shared the student trustee update. Highlights included Key Club receiving $600 from Kiwanis Club to purchase Christmas presents for 2 local families; wrestlers brought home 1st place from the Worland tournament; FFA is holding a lock-in tonight; a penny war will be held after Christmas break; and the Bighorn Basin Classic basketball tournament will be held here the first weekend in January. A high school assembly was held today with past graduates sharing with students about how to prepare for the future and what life is like after high school.

District Initiatives
Ms. Kristin Ryan shared information regarding the Voya Unsung Hero award/grant. The project she applied with was the wax museum for the 7th and 8th grade students. The grant funds will be used to purchase supplies to continue the wax museum.

Mrs. Shannon Hill, TMS Student Council advisor, and the TMS Student Council members shared with the board different projects they have undertaken this year. The projects included the Veterans’ Day Assembly, the Back to School Carnival, homecoming week, Power of an Hour, school dances, concessions, and the angel tree.

Student Data Presentation
Dean Catie Deromedi shared information regarding average attendance, student discipline and ineligibility list. A decrease has been seen at the high school for all three. The high school has implemented 6 periods per week of intervention time for students. The next focus will be a core academic shift of enrichment with rigor. (see handouts)

CONSENT AGENDA
A. Approval of Minutes from the Regular Board Meeting of November 21, 2017 and Executive Session Minutes from the Regular Board Meeting of November 21, 2017;
B. Approval of bills & Acknowledgement of financial reports including any budget over-runs that will require official budget amendments prior to fiscal year end.
C. Approval of Staffing Recommendations:
(all employment recommendations are contingent upon receipt of approved background report)

1. Accept the resignation notice from Josiah Nelson as paraprofessional effective December 19, 2017
2. Accept the resignation notice from Curtis Hamer effective the end of his 2017-2018 teaching contract (eligible for early notification bonus)
3. Employ Julia Scott as TMS Lights On Site Coordinator effective December 13, 2017

Chairman Van Antwerp asked if there were any items to be pulled from the consent agenda for further discussion. Hearing no objections, the consent agenda was approved by the Chairman.

OLD BUSINESS
Adoption of Policy Revisions
Moved by Martinez, seconded by Axtell to adopt on 2nd and final reading policy revisions to

1. Policy EHA - Student Data Security -
2. Policy GCOA - Evaluation of Instructional Staff

Ayes 6
Nays 0
Motion Carried

NEW BUSINESS
Policy Review
The following policies were reviewed:

- Policy DJ/DJA/DJB - Purchasing/Purchasing Authority/Purchasing Procedures
- Policy DJ-R/DJA-R/DJB-R - Purchasing/Purchasing Authority/Purchasing Procedures

No changes recommended.

Amendment to Student Handbooks
Moved by Martinez, seconded by Pebbles that the board approve adding the following language to the 2017-2018 student handbooks for RWE, TMS and HSCHS as an amendment updating the Civil Rights language:

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information

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requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov. This institution is an equal opportunity provider

Ayes  6
Nays  0
Motion Carried

Bus Stops
Moved by Pebbles, seconded by Martinez to approve the bus stops that leave city, county, and state maintained roads listed in the memo dated 12/13/17 from Mr. Jerry Bowman to Supt. Dustin Hunt.

Ayes  6
Nays  0
Motion Carried

Student Contract Approval
Moved by Weyer, seconded by Martinez to approve the following student contract:
Student Contract with Wyoming Behavioral Institute for academic tutoring services from December 7, 2017 and ending upon discharge.

Ayes  6
Nays  0
Motion Carried

Executive Session 7:39 p.m.
Moved by Weyer, seconded by Axtell to go into executive session to discuss personnel.

Ayes  6
Nays  0
Motion Carried

Adjourn out of Executive Session 8:26 p.m.
Moved by Weyer, seconded by Pebbles to adjourn out of executive session.

Ayes  6
Nays  0
Motion Carried

OTHER BUSINESS
Board Reports
Rec. Board:  no report
NW BOCES:  no report
HS EC BOCES:  no report
CWC BOCHES: no report

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CCC: Trustee Martinez shared the group reviewed the elementary curriculum binders and pacing guides and verifying assessments have necessary information. The high school and middle school math teachers have been working together to align the math curriculum.

Budget Task Force: Supt. Hunt plans to hold a meeting in January.

Building Committee: no report

WSBA Update: Trustee Weyer shared that the recalibration consultants hired by the legislature to review education funding in state came back that Wyoming is appropriately funding education. She reminded board members of legislative meetings that will be held in January and of the State Superintendent Summit to be held in February.

Collective Commitment Review: Members reviewed the leadership and team development commitment. A short discussion was held regarding new board member orientation.

Moved by Weyer, seconded by Martinez to hold a special board meeting on Monday, February 5 starting at 6:00 pm for the purpose of board member orientation.

Ayes 6
Nays 0
Motion Carried

Book Study:
Trustee Martinez led the discussion regarding chapters 5 and 6 of Extreme Ownership.

Trustees Weyer and Pebbles are planning to attend the NSBA conference in April.

Superintendent’s Report
1) Supt. Hunt shared regarding the teacher evaluation system being used. The administrative team want to use the evaluation as a coaching tool. The district will be presenting on the UW ECHO system regarding our efforts on our evaluation system.

2) Supt. Hunt discussed safety measures being taken throughout the district. Implementation has been extremely slow as we wait for approval and funding through the state. Changes to the building entrance door looks will be implemented over the spring with anticipated full use in August. The changes will allow the doors to be locked by pushing a button in the main office rather than manually. Implementation will occur one building at a time allowing for testing of the new hardware and software.

In the course of these changes, the second set of high school doors will be moved back to the end of the carpet. When the second set of doors are locked, anyone wishing to enter the building will need to go through the main office. At the same time, Principal Daniels would like to move her and her secretaries’ offices upstairs. The high school classrooms are on the 2nd level. The move would allow Principal Daniels would be more accessible to students and staff with this move. The attendance secretary would then be moved to the main office in the front entrance. Trustee Pebbles noted that persons will still have access to the entire building by going through the main office even if the 2nd set of doors are locked. Suggestions included a window/drawer system.
while leaving the main office door locked. It was noted that the doors can be set to lock and
unlock at certain times.

3) Supt. Hunt will be sharing more articles with the newspaper. He is planning to attend the
legislative forum in February. He asked that board members review their calendars and let him
know if they would like to attend.

4) Supt. Hunt shared the following timeline and events:
   January 3 – chili cookoff between administrators
   January 10 – VJ Smith presentation, author of “The Richest Man in Town”
   January board meeting – act on superintendent contract
   February board meeting – act on administrative contracts
   March board meeting – act on teacher contracts

**Adjournment 9:31 p.m.**
There being no further business to come before the Board, Chairman Van Antwerp adjourned
this meeting.

______________________________________
Chairman

ATTEST:

_________________________________________
Clerk